Brackenbury Primary School

Parent Permission, Consent and Home School Agreement

2026

Dear Parents / Carers,

Throughout your child's time at Brackenbury, they will be using computers, going on trips and having their photograph taken. Listed below are some guidelines we use at school; please read through this document and sign the final pages before returning the signed pages to school so we have a record of your permission/consent to the school office. Also included within the document is a copy of our Home-School agreement

Permissions:

The Internet and ICT:
I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies, but I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials.

I understand that the school can, if necessary, check my child's computer files and the Internet sites they visit at school and if there are concerns about my child's e-safety or e-behaviour they will contact me.

- We have internet access on all computers in the school. It is filtered by the London Grid for Learning's firewall. Most unsuitable sites are **blocked** and children **never** access the internet without permission.
- We use the **Google** search engine to search the web, which has a **safe search** feature permanently turned on.
- While no system of filtering can be 100% effective, we think these safeguards mean that surfing the internet at school is as safe as we can make it.

School trips
At Brackenbury we want to do all we can to provide a balanced and rich curriculum for our pupils. Sometimes this will involve them leaving the premises during the school day. This could involve a walk in the local area, for example, studying local housing, amenities or local history.
We ask for this permission when your child starts at Brackenbury and this will cover all the local trips during their time here. We will ask for your permission again for any trips further away that use public transport or coaches, or that happen outside of usual school hours. All trips and walks are carefully planned and require the authorisation of the head or deputy head.

Food Technology
Our Design Technology scheme of work sometimes involves preparing and cooking various food items. We often sample these and other foods too as part of the cooking process. It is really important that you let us know if your child has any special dietary needs which could prevent him or her from tasting certain foods.

We would be grateful if you would complete the box at the back of this booklet, giving us permission for your child to take part in the tasting of different foods. No child will be forced to eat anything they don't want to although they will be encouraged to try new foods.

If your child is allergic to any foods or has a dietary requirement, please write this in the box provided on the final page.

Consent:

Photographs

We sometimes take photographs and videos of pupils. We use these for a variety of reasons, including showing people what school life is like at Brackenbury Their use is an invaluable assistance in helping us celebrate pupil's educational journeys and communicating the message of the school/

By choosing to tick either the, Yes or No box, you are confirming whether or not you give consent for the school to photograph/video your child and use them in the following circumstances.

Please note that we may use the images up to five years after the pupil has left the school.

Conditions of use:

1. The images we take will be of activities that show the school and children in a positive light.

2. Embarrassing or distressing images will not be used. The images will not be associated with negative or sensitive issues.

3. We may use group or class photographs or footage with very general labels e.g., 'science lesson'.

4. We will only use images of pupils who are suitably dressed.

5. We will take all reasonable measures to ensure the images are used solely for the purposes for which they are intended.

6. However, we cannot guarantee this and take no responsibility for the way images are used by other websites or publishers or for any consequences arising from publication.

Please see the final pages of this document for a form to return so we can record your consent preferences.

Home-School Agreement

At Brackenbury, Kenmont and Wendell Park Federation we want to build a strong partnership between staff, parents and carers as we know this is important in helping children to achieve and to enjoy learning. This can be done most effectively when all staff, parents and children understand their responsibilities and work together towards the same goals. We expect courtesy and politeness at all times between the whole school communities so that children have excellent examples of mutual respect to follow.

This Home-School Agreement sets out the most important responsibilities of Home and School and of your child. **It is the basis for all of us working together.** When you accept a place in the school for your child, we ask you to sign the Home School Agreement. Please read this agreement carefully before signing. It is important that you and your child agree with it if you want your child to attend our school.

The School Will:

- Have high expectation for all children in learning and behaviour and give appropriate reminders / advice where necessary.
- Provide a broad and balanced education appropriate to the children's needs.
- Provide a safe and secure environment.
- Ensure that all children understand and follow the schools' code of conduct / school rules.
- Set regular homework, appropriate to each child's ability.
- Encourage parents and carers to be fully involved in their children's education.
- Assess and provide regular information about each child's achievements.
- Develop and maintain effective two-way communication between the school and the family.
- Promote equal opportunities in all aspects of school life.
- Prepare children well for when they move on to secondary school.

The Family Will:

Attendance and Punctuality:

- Ensure their child comes to school every day on time and ready to learn.
- Ensure their child is collected promptly at the end of the day.
- Avoid taking their child out of school in term time.
- Contact the school at the earliest opportunity to explain the reasons for their child's absence.

Communication:

- Inform the school (via telephone, email or in person) of any concerns of problems that might affect their child's work or behaviour.
- Provide up to date emergency contact phone numbers and tell the school of any change of address.

- Be respectful towards members of staff, children and other parents at all times.
- Direct any complaints or concerns through the school's official channels, so they can be dealt with in line with school policies and procedures.
- Not use private groups or social media to complain, criticise or post defamatory comments about the school or members of staff or to try to resolve or complain about a behaviour issue involving other pupils (This is not constructive and the school cannot improve or address issues if they are not raised in an appropriate way).
- Ensure they are up to date with school news communicated by the school.

Behaviour

- Show high standards of personal behaviour, support and reinforce at home the school rules and code of conduct and follow these when on school premises.
- Correct their own child's behaviour, particularly in public, where it could lead to conflict, aggression or unsafe conduct.
- Approach a member of staff to help resolve any issues of concern and not contact other parents or pupils directly

School Work and Learning

- Encourage their child take part in all activities and join in all lesson
- Take an active interest in their child's school life.
- Attend parents' evenings, workshops and other meetings as requested by the school.
- Ensure their child completes homework on time, listens to them read daily and assist them where necessary and possible.
- Ensure that their child looks after school property and returns any materials, books and resources sent home in the same condition.

Welfare

- Support their child so that they can be happy and safe at school.
- Ensure their child always wears school uniform and has appropriate footwear.
- Ensure their child wears PE kit and/or swimming costume for these compulsory lessons.
- Ensure their child eats a healthy lunch; either a school dinner or packed lunch and does not bring sweets, chewing gum, fizzy or sugary drinks to school.
- Ensures their child has good personal hygiene.
- Inform the school of any medical or dietary condition that may affect my child and act promptly in such instances.

The Child Will:

- Come to school every day, on time appropriately dressed in the school uniform.
- Have a positive approach to learning, taking part in all activities.
- Understand their rights and responsibilities as part of their class charter and school rules.

- Have respect for themselves and for all other members of the school community.
- Look after and respect school property, equipment and the environment.
- Always work to the best of their ability, taking responsibility for completing all tasks set and asking for help when needed.
- Do their homework on time.
- Ensure that all letters from school reach home safely.

Together We Will:

- Give the children their best possible preparation for their future life.
- Give the children the best possible education.
- Ensure the children achieve their maximum potential.
- Celebrate the children's and the school's achievements.
- Celebrate the diversity of the school community.
- Make our school one of which we can all be proud.
- Communicate in a polite, respectful way at all times

PLEASE RETURN THIS PAGE TO THE SCHOOL OFFICE

Permissions:

ICT

I give permission for my child to use the internet, school email system, online managed software and ICT facilities within school. ☐

Local Trips

I give permission for my child to go out on local trips with their class during the school day from now until the end of their schooling at Brackenbury. ☐

Home-School Agreement

I agree to carry out my responsibilities outlined in the Brackenbury Primary School Home-School Agreement. ☐

Food Technology

I give permission for my child to take part in food tasting activities while attending Brackenbury School. ☐

OR

My child is allergic to the following foods and cannot take part in food tasting items made from these products (attach a list if more space is needed) ☐

Consent:

Use of Image (Photo & Video)	Tick Yes (✓)	Tick No (✓)
Internal Displays: I give consent for images of my child to be used on/in: • **Displays inside the school; School Council,** • **Class Photos**		
Online Use: I give consent for images of my child to be used on/in: • **School Website** • **School Newsletter** • **School communication platforms (e.g. Tapestry)**		
External Displays: I give consent for images of my child to be used on/in: • **School Prospectus** • **Promotional Posters**		
External Media: I give consent for images of my child to be used on/in: • **Local Newspapers** • **The Local Borough promotions and campaigns**		
Social Media Use: I give consent for images of my child to be used on/in: • **Instagram** • **Twitter**		
Virtual School Plays and Productions: I give consent for images to be used on/in: • **Virtual School Plays and Productions which are streamed live to parents via an online platform e.g., Zoom, Teams, Google Drive**		
End of Year Photos I give consent for my child to participate in the class & school photos which will be distributed to parents/carers to purchase a copy.		

Your consent preferences can be changed at any time by emailing, admin@brackenbury.lbhf.sch.uk

If you have not given permission/consent and we feel there is a unique opportunity where your child may miss out. We may contact you to ask for one off permission/consent.

Child's Name: _____**Year** _____

Signed: _____ **(Parent)**

Date: _____

For further information about how the school processes personal data, please see the Pupil & Parent/Carer Privacy Notice on the school website.